

General Instruction for Teachers/Invigilators for UNIT 1

1. Teachers who have classes in PRIMARY SECTION , they are requested to attend their scheduled classes according to their time table.

2.(1) marked beside the teachers name in the duty list assigned for unit 1 stands for FIRST HALF(before recess) examination and.(2) marked beside the teachers name in the duty list assigned for unit 1 stands for SECOND HALF(after recess) examination(applicable for 18/05/2025)

3.Separate class time table will be provided in the NOTICE group for classes XI,XII(which will be applicable during UNIT 1 Examination.

4. The answer scripts will be shown to the pupils so that they may get acquainted with the errors to be avoided.

5.One of the invigilators will collect the question papers and the corresponding collaterals from exam department by 11.40A.M.

6.It is expected that invigilators will not leave their respective examination centre for more than 20 minutes.

8.Invigilators are expected not to submit the answer scripts simultaneously to avoid the rush, they can submit the same during their free time.

9. Any kind of leave to be informed to the Exam Department on a prior basis.

10.Precautionary measures to restrict malpractice during the time of examination remain unaltered.

**Exam Department
EWMS**



Sybil
14/05/26



East West Model School
Talit, Purba Bardhaman
Pin-713141

Exam/Class timing for Unit I Examination 2026-2027

Primary Section	Secondary Section(VI-X) 15 th , 16 th , 19 th , 20 th May	Secondary Section(VI-X) *18/05/2026 Monday*
<p>Changing of Rooms: 8.20A.M-8.25A.M.</p> <p>Distribution of Question Paper: 8.25A.M-8.30A.M. 1st exam Writing Time: 8.35A.M-9.15A.M** 2nd Exam writing Time: 9.20A.M-10.00A.M.** Recess:10.00A.M-10.20A.M 4th Peroid:10.20A.M.-10.50 A.M. 5th Peroid:10.50 A.M-11.20A.M 6th Peroid:11.20A.M-11.50A.M. 7th Peroid:11.50A.M-12.20P.M.</p>	<p>1st Peroid:: 10.20A.M-11.05A.M. 2nd Peroid:11.05A.M-11.35A.M. Distribution of Question Paper: 11.40A.M.-11.45A.M. 1st exam Writing Time: 11.45A.M-12.25A.M. 2nd Exam writing Time: 12.30A.M-1.10A.M Recess:1.10P.M.-1.40P.M. 5th Peroid:1.45P.M-2.30P.M. 6th Peroid:2.30P.M.-3.10P.M. 7th Peroid:3.10P.M-3.50P.M</p>	<p>1st Peroid:: 10.20A.M-11.05A.M. 2nd Peroid:11.05A.M-11.35A.M. Distribution of Question Paper: 11.40A.M.-11.45A.M. 1st exam Writing Time: 11.45A.M-12.25A.M. 2nd Exam writing Time: 12.30A.M-1.10A.M Recess:1.10P.M.-1.40P.M. **All students must be present in the class room by 1.45P.M. Distribution of Question Paper : 1.45P.M-1.50P.M. 3rd Exam writing Time: 1.50P.M-2.30P.M 6th Peroid:2.30P.M.-3.10P.M. 7th Peroid:3.10P.M-3.50P.M.</p>
<p>Bell Timming:(Hand Bell) 8.35A.M.(1st), 9.15A.M (2nd) 9.20A.M(3rd), 10.00A.M(4th) 10.20A.M(5th), 10.50A.M.(6th) 11.20A.M((7th), 11.50A.M(8th)) 12.20P.M. (9th)</p>	<p>Electric Bell: 10.20A.M(1st),11.05A.M.(2nd) 11.35A.M(3rd),11.45A.M.(4th) 12.25A.M.(5th)12.30A.M(6th) 1.10A.M(7th)1.40P.M.(8th) 1.45P.M.(9th)2.30P.M.(10th) 3.10P.M.(11th)3.50P.M(12th)</p>	<p>Electric Bell: 10.20A.M(1st),11.05A.M.(2nd) 11.35A.M(3rd),11.45A.M.(4th) 12.25A.M.(5th),12.30A.M(6th) 1.10A.M(7th), 1.50P.M(8th) 2.30P.M(9th), 3.10P.M(10th) 3.50P.M. (11th)</p>



S. S. S. S.
14/05/26



EAST WEST MODEL SCHOOL
DUTY LIST FOR UNIT - I
SESSION: 2026-2027
JUNIOR SECTION

SL. NO.	ROOM	16/05/26. Saturday	18/05/26 Monday	19/05/26. Tuesday	20/05/26 Wednesday
1	Nursery	MDB	MDB	MDB	MDB
2	LKG	SKR	SKR	SKR	SKR
3	UKG	LPR,JTS	LPR, JTS	LPR, JTS	LPR, JTS
4	I A	TRG	TRG	TRG	TRG
5	I B	UME	UME	UME	UME
6	II A	SSH	SSH	SSH	SSH
7	II B	PNN	PNN	PNN	PNN
8	III A	KRR	KRR	KRR	KRR
9	III B	MTB	MTB	MTB	MTB
10	IV A	ARM	ARM	ARM	ARM
11	IV B	GMC	GMC	GMC	GMC
12	V A	PMS	PMS	PMS	PMS
13	V B	RSD	RSD	RSD	RSD
Reliver		SPG	SPG	SPG	SPG
Sick Room	A.N.D	A.N.D	A.N.D	A.N.D	A.N.D

Sshel
14/05/26





EAST WEST MODEL SCHOOL
DUTY LIST FOR UNIT - 1
SESSION: 2026-2027
SENIOR SECTION

SL No	Room	15/05/26. Friday	16/05/26. Saturday	18/05/26 Monday	19/05/26. Tuesday	20/05/26 Wednesday
1	VI-A N.S=34	AKP,NCD	MJC,RTM	AGB(1),TME(1) ANM(2),NZM(2)	AGB.SSR	*MJC,RTM
2	VI-B N.S=32	,NZM, NDC(R)	MKC,AKP	MJC(1) AGB(2),PPA(2)	MJC, TME(R)	MKC.AKP
3	VII-A N.S=30	*PPA,STC	RJS,STC	ARD(1) MJC(2),RJS(2)	MKS,SVC	*RJS,STC
4	VII-B N.S=28	*RJS,SMC	STS,SSR	MKS(1),SVC(1) AKP(2),RTH(2)	MUR,SMC	STS.SSR
5	VIII-A N.S=35	STS, MKC	ARD,MUR	MUR(1),SMC(1) AKM(2),STS(2)	NDC.SBR	ARD,MUR
6	VIII-B N.S=29	,SBR,NDC(R)	PPA.SBR	NCD(1) KSI(2),STC(2)	NCD,	PPA.SBR
7	IX-A N.S=30	TME.MJC*	*ANM,NCD	NZM(1) MKS(2),SBR(2)	NZM,	ANM,NCD
8	IX-B N.S=29	*ANM, SSR(R)	TME,NDC*	PRG(1) MKC(2),SSR(2)	PRY	TME,NDC*
9	X-A N.S=36	MUR ,AGB	NZM,RTH	RTH(1),SSR(1) NDC(2),PRY(2)	RTH,STC	NZM,RTH
10	X B N.S=29	,SVC	MKS,S MC	SBR(1) NCD(2),SVC(2)	STS	MKS,SMC
RELIVER			SVC	SMC,TME		SVC
Sick Room	P.S.D A.N.D	A.N.D	A.N.D	A.N.D	A.N.D	A.N.D

S.S. Kulkarni
14/05/26

